

# ICT in Accounting Units 2 and 4: Using QuickBooks

## FEES (per person inc GST)

VCTA Individual Member	\$38
VCTA School Member	\$49
VCTA Concession Member	\$29
VCTA Non Member	\$77

Fee includes light refreshments on arrival.

Payment by credit card (VISA and Mastercard only) or by cheque/money order (payable to VCTA) mailed to PO Box 361, Abbotsford VIC 3067.

**Note:** Your registration is considered by VCTA to be a firm acceptance of our offer and, as such, registrants are liable for the fee owed.

## CANCELLATIONS

No refunds if less than one week's notice. Prior to one week – 20% fee.

## ENQUIRIES

e registration@vcta.asn.au

p 03 9417 3555



To maintain professional practice a teacher in Victoria must have completed a minimum amount of professional development activities within a given timeframe. VCTA identifies the following **Victorian Institute of Teaching Standards of Professional Practice** applicable to this program.

### Professional Practice

> Teachers use a range of strategies, technologies and resources to engage students in effective learning.

## DATES

Two dates and locations to choose from

**Tuesday 17 August 2010** OR **Wednesday 18 August 2010**

Brighton Secondary College  
120 Marriage Road, Brighton East

Ringwood Secondary College  
Bedford Road, Ringwood

## TIME

**5.00–7.00pm**

(registration and coffee at 4.45pm)

## THE PROGRAM

The use of ICT is a requirement in VCE Accounting and what better way to meet this standard than to use the world's most popular accounting software for SMEs.

This hands-on professional learning activity:

- is specifically designed for VCE Accounting teachers
- will provide participants with ready-to-use exercises for Units 2.

Participants will:

- have the opportunity to work through exercises using QuickBooks for classroom use
- receive guidance on how best to use QuickBooks in the Accounting classroom
- be given the opportunity to seek advice on utilising QuickBooks Student Edition 2010/11
- receive a copy of QuickBooks Student Edition 2010/11 (DVD)
- receive exercises and solutions for activities for Units 2

**What to bring:** Participants are asked to bring a USB.

## THE PRESENTER

**Michael Drennan**, Reckon Ltd, Education Manager: Australia & New Zealand and formerly VCTA Professional Development Manager

**REGISTER ONLINE [www.vcta.asn.au](http://www.vcta.asn.au)**

