

VCTA medal 2010

Nomination form

Call for Nominations

The Victorian Commercial Teachers Association has an annual award to recognise outstanding achievement in business education. This award – the VCTA Medal – will be made on the recommendation of the VCTA Awards Committee. The Awards Committee will make its selection from nominations it receives from VCTA members. Written, confidential nominations are now sought from members for the 2010 VCTA Medal.

Criteria

The VCTA medal will be awarded for outstanding achievement in business education. This achievement can be short- or long-term, represent a single or multiple effort/dimension, in Victoria or with a national focus. There are no restrictions when or how the achievement was accomplished in the nominee's career.

Note: The Awards Committee will normally only make one recommendation for a VCTA medal in any one year, but reserves the right to make more than one recommendation in a year, or not recommend an award in any one year. The decision of the Awards Committee is final.

Who can nominate?

A nomination can only be made by a member of the VCTA.

- Two other VCTA members must support the nomination.
- All three must sign the nomination form.
- The nominator and the two supporters must be knowledgeable of the nominee's work and should submit clear, informed opinion about the outstanding nature of the achievement.
- Self-nominations will not be considered.

Nomination form

Nominations must be presented using the nomination form overleaf and must meet all requirements set out in this form.

Mandatory attachments

The nomination form overleaf needs to be accompanied by/attached to:

- up to four, but no more than, A4 pages of information about the achievement(s) of the nominee
- on a separate page, one or two succinct paragraphs about the achievement(s) for publicity and citation purposes
- Brief details of any other recognition of the achievement(s) of the nominee, including any verifiable details of published material.

Please check that you have enclosed each of the above.

Where to send the completed form

Forward this form and the accompanying material to:

Chair, VCTA Awards Committee, PO Box 361, Abbotsford VIC 3067

marked 'confidential' and to be received no later than **Friday 30 April 2010**.

Enquiries

For further information about the VCTA Medal and related matters phone 03 9419 9622 or email:

Christine Reid, Executive Director
christine.reid@vcta.asn.au

Leonie Swarbrick, Executive Officer
leonie.swarbrick@vcta.asn.au

VCTA Medal 2009 – Nomination Form

Forward this form and the accompanying material to: Chair, VCTA Awards Committee,
PO Box 361, Abbotsford VIC 3067, marked 'confidential' to be received no later than Friday 30 April 2010.

DETAILS ABOUT THE NOMINEE

Title: Dr Mrs Mr Ms Other

Surname _____ Given name _____

Current position/situation _____

Former substantive positions (if applicable)

1. _____

2. _____

3. _____

Contact address _____

Phone _____ Fax _____ Email _____

DETAILS OF THE NOMINATOR

Title: Dr Mrs Mr Ms Other

Surname _____ Given name _____

Current position/situation _____

Contact address _____

Phone _____ Fax _____ Email _____

For how long have you been a VCTA Member? _____

DETAILS ABOUT TWO SUPPORTERS OF THIS NOMINATION

1. Title _____ Surname _____ Given name _____

2. Title _____ Surname _____ Given name _____

TO BE COMPLETED AND SIGNED BY THE NOMINATOR AND TWO SUPPORTERS

I, _____ nominate
for the VCTA Medal 2009.

Signed _____ Date _____

I, _____ support the nomination for the VCTA Medal 2009.

Signed _____ Date _____

I, _____ support the nomination for the VCTA Medal 2009.

Signed _____ Date _____